



## Privacy Statement

The General Data Protection Regulations (GDPR) came into force on 25<sup>th</sup> May 2018 and requires that all businesses issue a privacy statement to all clients and contacts regarding the data held about the individual.

1. Mourne Stars Speech & Drama and Clare's Star Talent is the business name that holds your data.

2. Data held: I hold personal contact information. I only hold the data needed to offer you the services you engage me to provide.

3. What I do with the data:

i. Contact information is used for record keeping but mainly for child safeguarding/child protection especially if he/she has any educational or medical needs that I need to be aware of in the classroom environment.

ii. Some information will be shared with examination boards (e.g. New Era Academy & Newry Musical Feis) if you wish to enter your son/daughter for exams/Feiseanna. Dates of birth are needed for these entries. Other information with your permission will be given to Casting Directors for TV/Film roles.

iii. No other data will be shared unless there is a legal obligation to do so.

iv. All reasonable steps are taken to ensure your data is processed and stored securely such as password protected digital means.

4. How long is your data stored? Your data is stored for as long as you are a student with Mourne Stars Speech & Drama and Clare's Star Talent and it will be deleted if you discontinue the classes/contract.

5. Individual rights: to change or delete the information I hold about you, or if you have any concerns about your data, please contact me directly [mournestars@gmail.com](mailto:mournestars@gmail.com) or [clarestartalent@gmail.com](mailto:clarestartalent@gmail.com). I check these accounts regularly. To read more about your additional rights to the data stored about you, you can read them here:

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